**中國醫藥大學生物科技學系博士班**

**候選人資格考及學位考注意事項**

**一、博士班資格考**

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| 時間 | 事項/文件 | 注意事項 |
| 博士班資格考前(2月及9月) | 線上申請並上傳文件 | 1.無違反學術倫理聲明書 | 申請路徑:學生資訊系統\各項申請\博士學位候選人資格考試申請 |
| 2.論文原創性比對（含比對全文及結果) |
| 3.指導教授推薦書 |
| 繳交至系辦紙本文件 | 1.資格考試申請表，並完成各關簽章 | 系統上產出 |
| 2.博士學位候選人資格考核論文研撰計畫書研究計畫書 |  |
| 3.無違反學術倫理聲明書 |  |
| 4.指導教授推薦書 |  |
| 5.論文原創性比對 | 比對結果部分，不須附全文，需指導教授簽名 |
| 6.歷年成績單 |  |
| 7.論文摘要 |  |
| 博士班資格考當天(5月及12月) | 1.博士班資格考試紀錄表(1份) | 1.口試前請至系辦領取左欄紙本2.口試完後盡速交至系辦 |
| 2.博士班研究生博士論文研究計畫審核表(委員人數份) |
| 3.博士學位候選人資格考核成績表(1份) |

備註:

1.「中國醫藥大學生物科技學系博士學位候選人資格考核辦法」:https://www.cmu.edu.tw/statute/statute\_detail.php?sn=1080

2. 請於申請同時與考核委員敲定資格考核時間及提早借好口試地點。

3. 生科博士資格考無經費支應。

**二、博士班學位考**

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| 時間 | 事項/文件 | 注意事項 |
| 博士班學位考前(線上申請截止前/考試前一個月提出申請)線上申請截止日請參照當學年學校行事曆 | 研究生學位考試申請上傳文件 | 1.無違反學術倫理聲明書 | 1.學生資訊系統\各項申請\研究生學位考試申請。2.考試前一個月提出申請，並組成口試委員為5～9位，三分之一需為校外委員，排定考試時間與地點，報請研究生事務處彙整與核備。 |
| 2.論文原創性比對（含比對全文及結果） |
| 3.指導教授推薦函 |
| 繳交至系辦紙本文件 | 1.考試申請書填妥，並完成各關簽章 | 系統上產出 |
| 2.無違反學術倫理聲明書 |  |
| 3.指導教授推薦書 |  |
| 4.論文原創性比對 | 比對結果部分，不須附全文，需指導教授簽名 |
| 5.歷年成績單 |  |
| 6.論文摘要及初稿 |  |
| 7.論文發表相關證明 |  |
| 8.畢業論文口試經費申請表(口試委員) | 系辦協助發聘函給口試委員及申請相關費用 |
| 博士班學位考當天 | 1.博士班論文口試總成績表(1份) | 1.口試前請至系辦領取左欄紙本2.口試完後盡速交至系辦 |
| 2.博士班學位考試論文口試成績評分表(委員人數份) |
| 3.博士學位論文口試委員會審定書(1份影本) |
| 4.畢業論文口試經費申請表(口試委員用印)及各式領據 |

備註:

1.「中國醫藥大學研究生學位授予暨學位考試辦法」: https://www.cmu.edu.tw/statute/statute\_detail.php?sn=59

2. 應考日期前後完成，更改考試日期者，需自行通知口試委員。

**PhD Program, Department of Biotechnology, China Medical University**

**Notes on PhD Candidate Qualification Examination and Degree Examination**

**PhD Candidate Qualification Examination**

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| Time | Item/Document | Notes |
| Before the Qualification Exam(February and September) | Upload Documents | 1. CMU Graduate Student Academic Ethics Statemen | Application Process: Student Information System \ Applications \ PhD Candidate Qualification Exam Application |
| 2. Thesis Originality Comparison (including full comparison and results) |
| 3. Advisor’s Recommendation Letter |
| Submit Paper Documents to the Department Office | 1.Complete the Examination Application Form and obtain all required signatures | The application form is generated by the system. |
| 2. PhD Candidate Qualification Examination Thesis Proposal/Research Plan |  |
| 3.CMU Graduate Student Academic Ethics Statemen |  |
| 4. Advisor’s Recommendation Letter |  |
| 5.Thesis Originality Comparison | For the comparison results, no need to attach the full text, but the advisor’s signature is required |
| 6.Transcript of Academic Records |  |
| 7.Thesis Abstract |  |
| On the Day of the Qualification Exam(May and December) | 1. PhD Qualification Examination Record(1 copy) | 1. Before the oral examination, please go to the department office to collect the paper in the left column2.Submit to the department office as soon as the oral exam is completed |
| 2. PhD Graduate Student Dissertation Research Proposal Review Form (copies for the number of committee members) |
| 3. PhD Candidate Qualification Examination Score Sheet (1 copy) |

Remarks:

1. "Regulations on the PhD Candidate Qualification Examination, Department of Biotechnology, China Medical University":」:https://www.cmu.edu.tw/statute/statute\_detail.php?sn=1080

2. When applying, please confirm the qualification exam time with the examination committee members and reserve the oral exam location in advance.

3. There is no funding support for the qualification examination for PhD candidates in the Department of Biotechnology

**PhD Degree Examination**

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| --- | --- | --- |
| Time | Item/Document | Notes |
| Before the PhD Degree Examination (Before the online application deadline /apply one month before the exam)The online application deadline, please refer to the academic calendar of the current school year | Upload Documents | 1.CMU Graduate Student Academic Ethics Statement | Application Process: Student Information System \ Applications \ PhD Degree Examination Application |
| 2.Thesis Originality Comparison (including full comparison and results) |
| 3. Advisor’s Recommendation Letter |
| Submit Paper Documents to the Department Office | 1.Complete the Examination Application Form and obtain all required signatures | The application form is generated by the system. |
| 2.CMU Graduate Student Academic Ethics Statemen |  |
| 3. Advisor’s Recommendation Letter |  |
| 4.Thesis Originality Comparison | For the comparison results, no need to attach the full text, but the advisor’s signature is required |
| 5.Transcript of Academic Records |  |
| 6.Thesis Abstract and Draft |  |
| 7.Proof of Thesis Publication |  |
| 8.Graduation Thesis Oral Examination Expense Application Form (for oral exam committee members) | The department office will assist in issuing invitation letters to the committee members and applying for related expenses. |
| On the Day of the PhD Degree Examination | 1. Doctoral thesis oral examination total score list (1 copy) | 1. Before the oral examination, please go to the department office to collect the paper in the left column2.Submit to the department office as soon as the oral exam is completed |
| 2. Doctoral degree examination thesis oral examination score table (number of committee members) |
| 3. Doctoral Thesis Oral Examination Committee Approval Letter (1 copy) |
| 4. Graduation thesis oral examination funding application form (seal of the oral examination committee member) and various receipts |

Remarks:

1.「"Regulations on Graduate Degree Conferment and Degree Examination, China Medical University」: https://www.cmu.edu.tw/statute/statute\_detail.php?sn=59

2. After confirming the examination date, if there is any change, you need to inform the oral exam committee members by yourself.